

E2 Travel Voucher

25 Jun 2012 @ 10:09:10

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
T003068243	Closed Voucher	3068243	2011-05-20	2011-05-23

Traveler	Official Duty Station	Title	Final Voucher Flag
GREGORY R WAGNER	Washington, DC	Deputy Asst. Sec	Yes

Mailing Address	Office Phone	Home Phone
1100 Wilson Boulevard Arlington, VA 22209-3939 US	202-693-9414	N/A

CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder
CONUS	Conference	TDY	Yes

Estimated Dates of Travel
2011-05-13 thru 2011-05-18

Authorized Itinerary

Cabin Class	Coach						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2011-05-13	2011-05-13	N/A	Washington, DC	NONE	No	CP	
2011-05-13	2011-05-16	N/A	Boston, MA	NONE	No	CP	Temporary Duty, LDG \$0, M & IE \$0
2011-05-16	2011-05-18	N/A	Denver, CO	NONE	Yes	CP	Temporary Duty, LDG \$203, M & IE \$66
2011-05-18	2011-05-18	N/A	Washington, DC	NONE	No	NONE	

PA-C = Government auto available and committed
 PA-NA = Government auto not available
 PA-NC = Government auto available and not committed

Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
878.10	406.00	181.50	0.00	195.00	0.00	820.79	2,481.39

Travel Advance Information

Document Number	Date Approved	Currency	Advance Amount (LCU)	Advance Amount (USE)	Liquidate (USE)	Remaining (USE)
				0.00	0.00	0.00

Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
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Segment Names: Funding Stream/Benefiting
Unit/Project/Task/Reimbursable Agreement No

1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210066	14.00	91.79	910.00	1,015.79
1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210062	0.00	878.10	0.00	878.10
1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210061	0.00	406.00	181.50	587.50
		14.00	1,375.89	1,091.50	2,481.39

Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
1,091.50	0.00	1,091.50

Traveler Payment Details

Document Number	Payment Amount	Currency Code	Payment Amount (USE)	Payment Type	Bank Name
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Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
Boston, MA	Local Transport	Taxi	41.00	
Boston, MA	Lodging	Lodging	0.00	Actual Lodging and Meals
Boston, MA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals
Boston, MA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals
Boston, MA	Meals & Incidentals	Actuals - Meal3	0.00	Actual Lodging and Meals

Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
Boston, MA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals
Boston, MA	Misc	Lodging Tax	0.00	Actual Lodging and Meals
Boston, MA	Misc	TMC Fee	31.49	
Boston, MA	Transport	Airfare	878.10	
Denver, CO	Local Transport	Taxi	154.00	
Denver, CO	Lodging	Lodging	406.00	Actual Lodging / Prescribed Meals
Denver, CO	Meals & Incidentals	Meals Perdiem	181.50	Actual Lodging / Prescribed Meals
Denver, CO	Misc	Conference Fees	715.00	
Denver, CO	Misc	Lodging Tax	60.30	Actual Lodging / Prescribed Meals
Denver, CO	Misc	Voucher Transaction Fee	14.00	

Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2011-05-13	Boston, MA	Transport	Airfare	878.10	none	878.10	Airfare
2	2011-05-13	Boston, MA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
3	2011-05-13	Boston, MA	Lodging	Lodging	0.00	Actual Lodging and Meals	0.00	none
4	2011-05-13	Boston, MA	Misc	Lodging Tax	0.00	Actual Lodging and Meals	0.00	none
5	2011-05-13	Boston, MA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals	0.00	none
6	2011-05-13	Boston, MA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none
7	2011-05-13	Boston, MA	Meals & Incidentals	Actuals - Meal3	0.00	Actual Lodging and Meals	0.00	none
8	2011-05-13	Boston, MA	Misc	TMC Fee	31.49	none	31.49	TMC Fee
9	2011-05-13	Boston, MA	Local Transport	Taxi	41.00	none	41.00	Taxi
10	2011-05-14	Boston, MA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
11	2011-05-14	Boston, MA	Lodging	Lodging	0.00	Actual Lodging and Meals	0.00	none
12	2011-05-14	Boston, MA	Misc	Lodging Tax	0.00	Actual Lodging and Meals	0.00	none
13	2011-05-14	Boston, MA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals	0.00	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
14	2011-05-14	Boston, MA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none
15	2011-05-14	Boston, MA	Meals & Incidentals	Actuals - Meal3	0.00	Actual Lodging and Meals	0.00	none
16	2011-05-15	Boston, MA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
17	2011-05-15	Boston, MA	Lodging	Lodging	0.00	Actual Lodging and Meals	0.00	none
18	2011-05-15	Boston, MA	Misc	Lodging Tax	0.00	Actual Lodging and Meals	0.00	none
19	2011-05-15	Boston, MA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals	0.00	none
20	2011-05-15	Boston, MA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none
21	2011-05-15	Boston, MA	Meals & Incidentals	Actuals - Meal3	0.00	Actual Lodging and Meals	0.00	none
22	2011-05-16	Denver, CO	Misc	Conference Fees	715.00	none	715.00	Conference Fee (Registration)
23	2011-05-16	Denver, CO	Lodging	Lodging	203.00	Actual Lodging / Prescribed Meals	203.00	none
24	2011-05-16	Denver, CO	Misc	Lodging Tax	30.15	Actual Lodging / Prescribed Meals	30.15	none
25	2011-05-16	Denver, CO	Meals & Incidentals	Meals Perdiem	66.00	Actual Lodging / Prescribed Meals	66.00	none
26	2011-05-16	Denver, CO	Local Transport	Taxi	39.00	none	39.00	Taxi
27	2011-05-16	Denver, CO	Local Transport	Taxi	55.00	none	55.00	Taxi
28	2011-05-17	Denver, CO	Lodging	Lodging	203.00	Actual Lodging / Prescribed Meals	203.00	none
29	2011-05-17	Denver, CO	Misc	Lodging Tax	30.15	Actual Lodging / Prescribed Meals	30.15	none
30	2011-05-17	Denver, CO	Meals & Incidentals	Meals Perdiem	66.00	Actual Lodging / Prescribed Meals	66.00	none
31	2011-05-18	Denver, CO	Meals & Incidentals	Meals Perdiem	49.50	Actual Lodging / Prescribed Meals	49.50	none
32	2011-05-18	Denver, CO	Local Transport	Taxi	60.00	none	60.00	Taxi
33	2011-05-18	Denver, CO	Misc	Voucher Transaction Fee	14.00	none	14.00	none

Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 3068243

Remark Details

Arranger - MONIQUE V MOLINA May 03, 2011 at 11:30 AM

May 13-15, 2011 (Authorized trip home while on detail.

May 16-18, 2011 (Attending a Conference in Denver, CO).

It is advantageous to the Govt. to fly from Boston to Denver, instead of flying from Boston

to Washington and then to Denver and back to Washington.

E2 Solutions - CAROL L HAYES May 06, 2011 at 11:38 AM

Justification Codes submitted by CAROL L HAYES for GREGORY R WAGNER- Compliant with travel policy

Voucher Remarks - Voucher ID: 3068243(1)

Approver - CYNTHIA JONES May 20, 2011 at 10:37 AM

These are two separate trips and therefore require separate vouchers.

Arranger - MONIQUE V MOLINA May 20, 2011 at 11:01 AM

The autoization was approved with the following comments attached.

It is advantageous to the Govt. to fly from Boston to Denver, instead of flying from Boston

Remark Details

to Washington and then to Denver and back to Washington.

History

Date	Action
03MAY11 Tue 11:13AM	Status now New Authorization
03MAY11 Tue 11:13AM	Created by MONIQUE V MOLINA for GREGORY R WAGNER
03MAY11 Tue 11:14AM	Reservations retrieved for confirmation code CNWHDJ by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
03MAY11 Tue 11:14AM	Initial Booked Total Airfare Amount: \$878.10, Initial Booked Rental Car Amount: \$90.75
03MAY11 Tue 11:14AM	Status changed to: Reservations Booked
03MAY11 Tue 11:14AM	Justification - Contract Carrier Used (code C0) entered by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
06MAY11 Fri 11:38AM	CAROL L HAYES for GREGORY R WAGNER acknowledged that the authorization reflects the reservation(s) booked.
06MAY11 Fri 11:38AM	Submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver OCFO-OTHER DEP SEC/ASST SEC APPROVAL by CAROL L HAYES for GREGORY R WAGNER
06MAY11 Fri 11:38AM	Justification Codes submitted by CAROL L HAYES for GREGORY R WAGNER- Compliant with travel policy
06MAY11 Fri 11:38AM	Status changed to: Pending Authorization Approval
06MAY11 Fri 12:05PM	JONES, CYNTHIA locked document for Approval.
06MAY11 Fri 12:05PM	Validation request NEWAUTH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
06MAY11 Fri 12:05PM	Approving Official CYNTHIA JONES authorized actual expenses for lodging and M&IE NTE 300% of per diem at BOSTON, MA
06MAY11 Fri 12:05PM	Approving Official CYNTHIA JONES authorized actual expenses for lodging and prescribed M&IE rate - NTE 300% of per diem at DENVER, CO
06MAY11 Fri 12:05PM	Status changed to: Open Voucher
06MAY11 Fri 12:05PM	Approved By OCFO-OTHER DEP SEC/ASST SEC APPROVAL Approver JONES, CYNTHIA
06MAY11 Fri 12:05PM	Agency successfully notified of event: TripAuthorizationApproved for trip 3068243
06MAY11 Fri 12:06PM	Obligation Request Approved by NCFMS for Trip Id: 3068243
06MAY11 Fri 12:06PM	Message from NCFMS:Document approved in the financial system
16MAY11 Mon 02:44PM	Reservation updates received for confirmation code CNWHDJ from TMC
20MAY11 Fri 09:24AM	Voucher 1 was labeled final voucher for trip 3068243 by MOLINA, MONIQUE V for GREGORY R WAGNER
20MAY11 Fri 09:24AM	Voucher 1 submitted to Traveler Review approver GREGORY R WAGNER by MOLINA, MONIQUE V for GREGORY R WAGNER
20MAY11 Fri 09:29AM	Voucher# 1 approved by Traveler Review Approver GREGORY R WAGNER
20MAY11 Fri 10:37AM	JONES, CYNTHIA locked document for Approval.
20MAY11 Fri 10:38AM	Voucher# 1 revised by Approver: CYNTHIA JONES. Reason: Other - Explain in remarks to traveler .

Date	Action
20MAY11 Fri 11:02AM	Voucher 1 was labeled final voucher for trip 3068243 by MOLINA, MONIQUE V for GREGORY R WAGNER
20MAY11 Fri 11:02AM	Voucher 1 submitted to Traveler Review approver GREGORY R WAGNER by MOLINA, MONIQUE V for GREGORY R WAGNER
20MAY11 Fri 11:02AM	Voucher# 1 approved by Traveler Review Approver GREGORY R WAGNER
23MAY11 Mon 11:56AM	JONES, CYNTHIA locked document for Approval.
23MAY11 Mon 11:57AM	Validation request TDYVCH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
23MAY11 Mon 11:57AM	Voucher# 1 approved by final Approver CYNTHIA JONES
23MAY11 Mon 11:57AM	Claim flagged for audit for the following reasons: Actual cost > \$2448.17.
23MAY11 Mon 12:02PM	Voucher# 1 Approved by Auditor AUDITOR SEVENTEEN
23MAY11 Mon 12:02PM	Agency successfully notified of event: TripVoucherApproved for trip 3068243, voucher 1
23MAY11 Mon 12:02PM	Status changed to: Closed Voucher
23MAY11 Mon 12:02PM	Voucher Request Approved by NCFMS for Trip Id: 3068243, Voucher:1
23MAY11 Mon 12:02PM	Message from NCFMS:Travel Voucher Approved in the Financial System

Audit/Approver Information

Action	Official	Date / Time
Approved [Traveler Review]	WAGN9402[WAGNER,GREGORY]	2011-05-20
Audited	AUDITOR17[SEVENTEEN,AUDITOR]	2011-05-23
Approved [OCFO-OTHER DEP SEC/ASST S]	JONE6800[JONES,CYNTHIA]	2011-05-23