

# E2 Travel Voucher

26 Jun 2012 @ 09:12:28

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

## Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
T002526420	Closed Voucher	2526420-1	2011-02-17	
Traveler	Official Duty Station	Title	Final Voucher Flag	
GREGORY R WAGNER	Washington, DC	Deputy Asst. Sec	Yes	
Mailing Address		Office Phone	Home Phone	
1100 Wilson Boulevard Arlington, VA 22209-3939 US		202-693-9414	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Card Holder	
CONUS	Conference	TDY	Yes	
			Estimated Dates of Travel	
			2011-02-07 thru 2011-02-08	

## Authorized Itinerary

Cabin Class	Coach						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2011-02-07	2011-02-07	N/A	District of Columbia, DC	POV	No	PA	
2011-02-07	2011-02-08	N/A	Pittsburgh, PA	POV	No	PA	Temporary Duty, LDG \$0, M & IE \$53.25
2011-02-08	2011-02-08	N/A	District of Columbia, DC	NONE	No	NONE	

PA-C = Government auto available and committed  
 PA-NA = Government auto not available  
 PA-NC = Government auto available and not committed

## Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
0.00	0.00	106.50	0.00	0.00	234.60	45.49	386.59

## Travel Advance Information

Document Number	Date Approved	Currency	Advance Amount (LCU)	Advance Amount (USE)	Liquidate (USE)	Remaining (USE)
				0.00	0.00	0.00

## Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210066	14.00	31.49	0.00	45.49
1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210063	0.00	0.00	234.60	234.60
1912001111AD20111200000711R000001131AROAS00ROASEC/ R90001/NA/NA/NA	210061	0.00	0.00	106.50	106.50
		14.00	31.49	341.10	386.59

## Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount	Total Amount to Traveler
341.10	0.00	341.10

## Traveler Payment Details

Document Number	Payment Amount	Currency Code	Payment Amount (USE)	Payment Type	Bank Name
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## Voucher Expense Summary

Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
Pittsburgh, PA	Lodging	Lodging	0.00	Actual Lodging / Prescribed Meals
Pittsburgh, PA	Meals & Incidentals	Meals Perdiem	106.50	Actual Lodging / Prescribed Meals
Pittsburgh, PA	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals
Pittsburgh, PA	Misc	TMC Fee	31.49	
Pittsburgh, PA	Misc	Voucher Transaction Fee	14.00	
Pittsburgh, PA	POV	Private Auto Mileage	234.60	

## Voucher Expense Lines

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2011-02-07	Pittsburgh, PA	Lodging	Lodging	0.00	Actual Lodging / Prescribed Meals	0.00	none
2	2011-02-07	Pittsburgh, PA	Misc	Lodging Tax	0.00	Actual Lodging / Prescribed Meals	0.00	none
3	2011-02-07	Pittsburgh, PA	Meals & Incidentals	Meals Perdiem	53.25	Actual Lodging / Prescribed Meals	53.25	none
4	2011-02-07	Pittsburgh, PA	POV	Private Auto Mileage	122.40	none	122.40	POV: 240.00 miles @ 0.510
5	2011-02-07	Pittsburgh, PA	Misc	TMC Fee	31.49	none	31.49	TMC Fee
6	2011-02-08	Pittsburgh, PA	Meals & Incidentals	Meals Perdiem	53.25	Actual Lodging / Prescribed Meals	53.25	none
7	2011-02-08	Pittsburgh, PA	POV	Private Auto Mileage	112.20	none	112.20	POV: 220.00 miles @ 0.510
8	2011-02-08	Pittsburgh, PA	Misc	Voucher Transaction Fee	14.00	none	14.00	none

## Voucher Remarks

### Remark Details

Authorization Remarks - Trip ID: 2526420

Approver - CYNTHIA JONES

February 03, 2011 at 10:59 AM

Airfare is excessive, even though it is the contract carrier. Southwest airlines has a contract flight leaving from BWI - roundrip airfare is \$311 which results in a savings to the Govt of \$900, less cab fare to BWI. Please contact Carlson to make the change

E2 Solutions - MONIQUE V MOLINA

February 03, 2011 at 12:39 PM

Justification Codes submitted by MONIQUE V MOLINA for GREGORY R WAGNER- Compliant with travel policy

Authorization Remarks - Trip ID: 2526420-1

Arranger - MONIQUE V MOLINA

February 10, 2011 at 04:34 PM

TA resubmitted to add POV.

Voucher Remarks - Voucher ID: 2526420(1)

## Remark Details

Arranger - MONIQUE V MOLINA February 07, 2011 at 02:10 PM

Cancelled plane reservations with Carlson.

POV was driven instead.

Arranger - MONIQUE V MOLINA February 07, 2011 at 02:13 PM

TMC Fee charged 31.49 , ticket was issued.

Approver - CYNTHIA JONES February 09, 2011 at 11:20 AM

Why are there two TMC fees when the traveler used a POV to travel. Also, travel by airline was approved - please explain why POV was taken

CJ

Arranger - MONIQUE V MOLINA February 09, 2011 at 11:37 AM

Dr. Wagner decided to take his POV due to the flights you suggested out of BWil would

not work with his work schedule/ meetings he was prviously committed to.

I called Carlson to let them know he was driving his POV, they told me there

would be an additional 31.49. I have removed it.

## History

Date

Action

Date	Action
02FEB11 Wed 02:07PM	Status now New Authorization
02FEB11 Wed 02:07PM	Created by MONIQUE V MOLINA for GREGORY R WAGNER
02FEB11 Wed 02:08PM	Arranger MONIQUE V MOLINA updated the cabin class to Coach Class
02FEB11 Wed 02:08PM	Status changed to: Booking In Progress
02FEB11 Wed 02:11PM	Status changed to: New Authorization
02FEB11 Wed 02:11PM	Status changed to: Booking In Progress
02FEB11 Wed 02:17PM	Initial Booked Total Airfare Amount: \$1233.40, Initial Booked Rental Car Amount: \$68.21
02FEB11 Wed 02:17PM	EBooking Completed by MOLINA, MONIQUE V for GREGORY R WAGNER [ECDZBG]
02FEB11 Wed 02:17PM	Status changed to: Reservations Booked
02FEB11 Wed 02:17PM	Justification - Contract Carrier Used (code C0) entered by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
02FEB11 Wed 02:18PM	Reservations retrieved for confirmation code ECDZBG by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
02FEB11 Wed 02:18PM	Initial Booked Total Airfare Amount: \$1233.40, Initial Booked Rental Car Amount: \$68.21
02FEB11 Wed 02:18PM	Justification - Contract Carrier Used (code C0) entered by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
02FEB11 Wed 02:20PM	Arranger MONIQUE V MOLINA updated the cabin class to Coach Class
02FEB11 Wed 02:21PM	Arranger MONIQUE V MOLINA updated the cabin class to Coach Class
02FEB11 Wed 02:24PM	MONIQUE V MOLINA for GREGORY R WAGNER acknowledged that the authorization reflects the reservation(s) booked.
02FEB11 Wed 02:24PM	Submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver JONES, CYNTHIA by MONIQUE V MOLINA for GREGORY R WAGNER
02FEB11 Wed 02:24PM	Justification Codes submitted by MONIQUE V MOLINA for GREGORY R WAGNER- Compliant with travel policy
02FEB11 Wed 02:24PM	Status changed to: Pending Authorization Approval
03FEB11 Thu 11:00AM	Revised by Approver CYNTHIA JONES Reason: Other - Explain in remarks to traveler.
03FEB11 Thu 11:00AM	Status changed to: Revised Authorization
03FEB11 Thu 12:28PM	Reservations retrieved for confirmation code ECDZBG by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
03FEB11 Thu 12:28PM	Initial Booked Total Airfare Amount: \$311.40, Initial Booked Rental Car Amount: \$68.21
03FEB11 Thu 12:28PM	Status changed to: Reservations Booked
03FEB11 Thu 12:28PM	Justification - Contract Carrier Used (code C0) entered by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
03FEB11 Thu 12:32PM	Arranger MONIQUE V MOLINA updated the cabin class to Coach Class
03FEB11 Thu 12:39PM	MONIQUE V MOLINA for GREGORY R WAGNER acknowledged that the authorization reflects the reservation(s) booked.
03FEB11 Thu 12:39PM	Submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver JONES, CYNTHIA by MONIQUE V MOLINA for GREGORY R WAGNER
03FEB11 Thu 12:39PM	Justification Codes submitted by MONIQUE V MOLINA for GREGORY R WAGNER- Compliant with travel policy
03FEB11 Thu 12:39PM	Status changed to: Pending Authorization Approval

Date	Action
03FEB11 Thu 02:58PM	Validation request NEWAUTH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
03FEB11 Thu 02:59PM	Approving Official CYNTHIA JONES authorized actual expenses for lodging and prescribed M&IE rate - NTE 300% of per diem at PITTSBURGH, PA
03FEB11 Thu 02:59PM	Status changed to: Open Voucher
03FEB11 Thu 02:59PM	Approved By OCFO-OTHER DEP SEC/ASST SEC APPROVAL Approver JONES, CYNTHIA
03FEB11 Thu 02:59PM	Agency successfully notified of event: TripAuthorizationApproved for trip 2526420
03FEB11 Thu 02:59PM	Obligation Request Approved by NCFMS for Trip Id: 2526420
03FEB11 Thu 02:59PM	Message from NCFMS:Document approved in the financial system
09FEB11 Wed 09:34AM	Voucher 1 was labeled final voucher for trip 2526420 by MOLINA, MONIQUE V for GREGORY R WAGNER
09FEB11 Wed 09:34AM	Voucher 1 submitted to Traveler Review approver GREGORY R WAGNER by MOLINA, MONIQUE V for GREGORY R WAGNER
09FEB11 Wed 09:36AM	Voucher# 1 approved by Traveler Review Approver GREGORY R WAGNER
09FEB11 Wed 11:20AM	Voucher# 1 revised by Approver: CYNTHIA JONES. Reason: Other - Explain in remarks to traveler .
09FEB11 Wed 11:39AM	Voucher 1 was labeled final voucher for trip 2526420 by MOLINA, MONIQUE V for GREGORY R WAGNER
09FEB11 Wed 11:39AM	Voucher 1 submitted to Traveler Review approver GREGORY R WAGNER by MOLINA, MONIQUE V for GREGORY R WAGNER
09FEB11 Wed 11:43AM	Voucher# 1 approved by Traveler Review Approver GREGORY R WAGNER
10FEB11 Thu 03:39PM	Validation request TDYVCH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
10FEB11 Thu 03:39PM	Voucher# 1 approved by final Approver CYNTHIA JONES
10FEB11 Thu 03:39PM	Agency successfully notified of event: TripVoucherApproved for trip 2526420, voucher 1
10FEB11 Thu 03:39PM	Status changed to: Closed Voucher
10FEB11 Thu 03:39PM	Status changed to: Open Voucher
10FEB11 Thu 03:39PM	Voucher Request Rejected by NCFMS for Trip Id: 2526420, Voucher:1
10FEB11 Thu 03:39PM	Message from NCFMS:Approval of Travel Voucher Failed
-MAP-46: The expenses	ected on this voucher do not match the expenses on the travel authorization. Please modify the authorization to reflect the correct expenses and resubmit the voucher.
10FEB11 Thu 04:12PM	Voucher# 1 revised by Approver: CYNTHIA JONES. Reason: Other - Explain in remarks to traveler .
10FEB11 Thu 04:22PM	Amended to 2526420-1 by MONIQUE V MOLINA for GREGORY R WAGNER
10FEB11 Thu 04:22PM	Status changed to: Reservations Booked
10FEB11 Thu 04:24PM	Car type changed to Private Auto - Government Auto Available and Not Committed by MOLINA, MONIQUE V for WAGNER, GREGORY R
10FEB11 Thu 04:25PM	Reservations retrieved for confirmation code ECDZBG by MOLINA, MONIQUE V for GREGORY RANDALL WAGNER
10FEB11 Thu 04:25PM	Initial Booked Total Airfare Amount: \$311.40
10FEB11 Thu 04:28PM	Car type changed to Private Auto - Government Auto Available and Not Committed by MOLINA, MONIQUE V for WAGNER, GREGORY R

Date	Action
10FEB11 Thu 04:30PM	Car type changed to Private Auto - Government Auto Available and Not Committed by MOLINA, MONIQUE V for WAGNER, GREGORY R
10FEB11 Thu 04:31PM	Car type changed to Private Auto - Government Auto Available and Not Committed by MOLINA, MONIQUE V for WAGNER, GREGORY R
10FEB11 Thu 04:32PM	Car type changed to Private Auto - Government Auto Not Available by MOLINA, MONIQUE V for WAGNER, GREGORY R
10FEB11 Thu 04:35PM	MONIQUE V MOLINA for GREGORY R WAGNER acknowledged that the authorization reflects the reservation(s) booked.
10FEB11 Thu 04:35PM	Submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver JONES, CYNTHIA by MONIQUE V MOLINA for GREGORY R WAGNER
10FEB11 Thu 04:35PM	Status changed to: Pending Authorization Approval
16FEB11 Wed 10:27AM	Validation request AMENDAUTH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
16FEB11 Wed 10:27AM	Determined "Mode of Travel - Advantageous to Government-Approved" by Approver CYNTHIA JONES
16FEB11 Wed 10:27AM	Approving Official CYNTHIA JONES authorized actual expenses for lodging and prescribed M&IE rate - NTE 300% of per diem at PITTSBURGH, PA
16FEB11 Wed 10:27AM	Status changed to: Open Voucher
16FEB11 Wed 10:27AM	Approved By OCFO-OTHER DEP SEC/ASST SEC APPROVAL Approver JONES, CYNTHIA
16FEB11 Wed 10:27AM	Agency successfully notified of event: TripAuthorizationApproved for trip 2526420-1
16FEB11 Wed 10:28AM	Obligation Request Approved by NCFMS for Trip Id: 2526420-1
16FEB11 Wed 10:28AM	Message from NCFMS:Document approved in the financial system
17FEB11 Thu 09:48AM	Voucher 1 was labeled final voucher for trip 2526420-1 by GREGORY R WAGNER
17FEB11 Thu 09:48AM	Voucher 1 submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver CYNTHIA JONES by GREGORY R WAGNER
17FEB11 Thu 12:45PM	Validation request TDYVCH approved by financial system with a warning. Message from NCFMS: The document is validated with the information provided Please contact NCFMS Help Desk for assistance.
17FEB11 Thu 12:45PM	Voucher# 1 approved by final Approver CYNTHIA JONES
17FEB11 Thu 12:45PM	Agency successfully notified of event: TripVoucherApproved for trip 2526420-1, voucher 1
17FEB11 Thu 12:45PM	Status changed to: Closed Voucher
17FEB11 Thu 12:45PM	Status changed to: Open Voucher
17FEB11 Thu 12:45PM	Voucher Request Rejected by NCFMS for Trip Id: 2526420-1, Voucher:1
17FEB11 Thu 12:45PM	Message from NCFMS:Approval of Travel Voucher Failed
-BRV-14: Travel Vouche	ith same Travel Voucher number already exists for this Traveler.
21MAR11 Mon 08:47PM	Trip manually closed per TD 23163
21MAR11 Mon 08:47PM	Status changed to: Closed Voucher

## Audit/Approver Information

Action	Official	Date / Time
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