



U.S. SMALL BUSINESS ADMINISTRATION  
WASHINGTON, D.C. 20416

October 25, 2012

Mr. William Wilson  
President,  
Americans for Limited Government  
9900 Main Street, Suite 303  
Fairfax, VA 22031

Dear Mr. Wilson:

This is in response to your Freedom of Information Act (FOIA) request dated October 10, 2012, received by the Small Business Administration, requesting information related to "those serving as full-time 'official time,' personnel, *i.e.*, those working full time for an exclusive representative (union) in dealing with the SBA regarding terms and conditions of employment." Your request has been forwarded to my office for response.

We have identified two employees who meet the description above and we have completed a run on our database to provide you the information requested. Because the search and review time for this case did not exceed two hours, no fees will be assessed. The enclosed data run spreadsheet provides information in response to your request as described below:

- 1) Name (displayed);
- 2) Agency or Department [though not an item that is displayed on the enclosed data run spreadsheet, both individuals listed are employees our agency, the United States Small Business Administration (SBA)];
- 3) Present and past position titles and occupational series from January 20, 2012 and after (displayed; this item has not changed during the time period requested);
- 4) Present and past grades from January 20, 2012 and after (displayed; this item has not changed during the time period requested);
- 5) Present and past annual salary rates (including performance awards and bonuses, incentive awards, merit pay amount, Meritorious or Distinguished Executive Ranks, and allowance and differentials) from January 20, 2012 and after (salary for this time period is displayed; SBA employees serving as "full time 'official time' personnel" do not receive awards or bonuses); and
- 6) Present and past duty stations (includes room numbers, shop designations, or other identifying information regarding buildings or places of employment). Duty station is displayed; the system does not record more specific information such as room numbers, shop designations or buildings.

If you think this reply is unsatisfactory, you have a right to appeal this decision to the Chief, Freedom of Information/Privacy Acts Office, Small Business Administration, 409 3rd Street SW, Washington, DC 20416. You must submit a written, signed appeal within 60 calendar days of

Page 2 – Mr. William Wilson

the date of the notice of denial. Your appeal should contain a description of the information denied, the name and title of the SBA employee who denied the request, the reason for the denial, and other pertinent facts you deem appropriate.

Sincerely,



Kevin E. Mahoney  
Chief Human Capital Officer

Enclosure

cc: Office of Hearings and Appeals, FOI/PA Office