E2 Travel Voucher

26 Jun 2012 @ 09:04:44

PRIVACY ACT NOTICE: The following information is provided to comply with the Privacy Act of 1974(P.S. 93-579). The information requested on the form is required under the provisions of 5 U.S.C. Chapter 57(as amended), Executive Orders 11609 of July 22, 1971, and 1102 of March 27, 1962, for the purpose of facilitating authorization action and the request for advance of funds for travel and other expenses to be incurred under administrative. The information contained in this form will be used by the Federal agency officers and employees who have a need for such information in the performance of their duties. Information will be transferred to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations, or prosecutions. Failure to provide the information required will result in delay or suspension of the processing of this form.

Voucher Information

Document Number	Trip Status	Trip Id	Submit Date	Approve Date
	·	•		
T001258997	Closed Voucher	1258997	2010-05-19	2010-05-21
Traveler	Official Duty Station	Title	Final Voucher Flag	
GREGORY R WAGNER	Washington, DC	Deputy Asst. Sec	Yes	
Mailing Address		Office Phone	Home Phone	
1100 Wilson Boulevard Arlington, VA 22209-3939 US		202-693-9414	N/A	
CONUS/OCONUS	Travel Purpose	Agency Travel	Travel Charge Care	d Holder
CONUS	Speech or Presentation	TDY	Yes	
			Estimated Dates of	Travel
			2010-05-17 thru 20	10-05-19

Authorized Itinerary

Cabin Class	Coach						
Arrive	Depart	Time	Location	Car	Hotel	Mode	Notes
2010-05-17	2010-05-17	N/A	Washington, DC	NONE	No	СР	
2010-05-17	2010-05-19	N/A	New Orleans, LA	NONE	Yes	СР	Temporary Duty, LDG \$133, M & IE \$71
2010-05-19	2010-05-19	N/A	DC DCA, DC	NONE	No	NONE	

PA-C = Government auto available and committed

PA-NA = Government auto not available

PA-NC = Government auto available and not committed

Voucher Expense Totals

Transport	Lodging	Meals & Incidentals	Car Rental	Local Transport	POV	Misc	Grand Total
565.40	266.00	154.00	0.00	100.00	0.00	81.82	1,167.22

Travel Advance Information

Document Number	Date Approved	Currency	Advance Amount (LCU)	Advance Amount (USE)	Liquidate (USE)	Remaining (USE)
				0.00	0.00	0.00

Voucher Accounting Information

Accounting String	Object Code	CBA Amount	Travel Charge Card	Traveler Amount	Voucher Amount
Segment Names: Funding Stream/Benefiting Unit/Project/Task/Reimbursable Agreement No					
1912001010AD20101200000710R000001031AROAS00ROASEC/ R90001/NA/NA/NA	210066	13.50	68.32	100.00	181.82
1912001010AD20101200000710R000001031AROAS00ROASEC/ R90001/NA/NA/NA	210061	0.00	266.00	154.00	420.00
1912001010AD20101200000710R000001031AROAS00ROASEC/ R90001/NA/NA/NA	210062	0.00	565.40	0.00	565.40
		13.50	899.72	254.00	1,167.22

Traveler Payment Summary

Total Traveler	Less Liquidated Advance Amount		Total Amount to Travele	r
254.00		0.00		254.00

Traveler Payment Details

Document Number	Payment Amount	Currency Code	Payment Amount (USE)	Payment Type	Bank Name

Voucher Expense Summary

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Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
New Orleans, LA	Local Transport	Taxi	100.00	
New Orleans, LA	Lodging	Lodging	266.00	Actual Lodging and Meals
New Orleans, LA	Meals & Incidentals	Actuals - Meal1	12.00	Actual Lodging and Meals
New Orleans, LA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals
New Orleans, LA	Meals & Incidentals	Actuals - Meal3	142.00	Actual Lodging and Meals
New Orleans, LA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals
New Orleans, LA	Misc	Lodging Tax	38.58	Actual Lodging and Meals

Location	Expense Category	Expense Type	Amount	Expense Reimbursement Type
New Orleans, LA	Misc	TMC Fee	29.74	
New Orleans, LA	Misc	Voucher Transaction Fee	13.50	
New Orleans, LA	Transport	Airfare	565.40	

Voucher Expense Lines

VOUC	ilei Exp	CHSC LIHES						
Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
1	2010-05- 17	New Orleans, LA	Transport	Airfare	565.40	none	565.40	Ticket Number: 03778894746 08
2	2010-05- 17	New Orleans, LA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
3	2010-05- 17	New Orleans, LA	Lodging	Lodging	133.00	Actual Lodging and Meals	133.00	none
4	2010-05- 17	New Orleans, LA	Misc	Lodging Tax	19.29	Actual Lodging and Meals	19.29	none
5	2010-05- 17	New Orleans, LA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals	0.00	none
6	2010-05- 17	New Orleans, LA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none
7	2010-05- 17	New Orleans, LA	Meals & Incidentals	Actuals - Meal3	71.00	Actual Lodging and Meals	71.00	none
8	2010-05- 17	New Orleans, LA	Misc	TMC Fee	29.74	none	29.74	TMC Fee
9	2010-05- 17	New Orleans, LA	Local Transport	Taxi	40.00	none	40.00	Taxi
10	2010-05- 18	New Orleans, LA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
11	2010-05- 18	New Orleans, LA	Lodging	Lodging	133.00	Actual Lodging and Meals	133.00	none
12	2010-05- 18	New Orleans, LA	Misc	Lodging Tax	19.29	Actual Lodging and Meals	19.29	none
13	2010-05- 18	New Orleans, LA	Meals & Incidentals	Actuals - Meal1	0.00	Actual Lodging and Meals	0.00	none
14	2010-05- 18	New Orleans, LA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none
15	2010-05- 18	New Orleans, LA	Meals & Incidentals	Actuals - Meal3	71.00	Actual Lodging and Meals	71.00	none
16	2010-05- 18	New Orleans, LA	Local Transport	Taxi	20.00	none	20.00	Taxi
17	2010-05- 19	New Orleans, LA	Meals & Incidentals	Incidental Expense	0.00	Actual Lodging and Meals	0.00	none
18	2010-05- 19	New Orleans, LA	Meals & Incidentals	Actuals - Meal1	12.00	Actual Lodging and Meals	12.00	none
19	2010-05- 19	New Orleans, LA	Meals & Incidentals	Actuals - Meal2	0.00	Actual Lodging and Meals	0.00	none

Line #	Date	Location	Expense Category	Expense Type	Claim Amt	Expense Reimbursement	Approved	Reason
20	2010-05- 19	New Orleans, LA	Meals & Incidentals	Actuals - Meal3	0.00	Actual Lodging and Meals	0.00	none
21	2010-05- 19	New Orleans, LA	Local Transport	Taxi	40.00	none	40.00	Taxi
22	2010-05- 19	New Orleans, LA	Misc	Voucher Transaction Fee	13.50	none	13.50	none

Voucher Remarks

Remark Details

Authorization Remarks - Trip ID: 1258997

E2 Solutions - MONIQUE V MOLINA

May 13, 2010 at 09:30 AM

Another trip was ending the same day you were starting this trip. In accordance with your Agency's policy you will be paid 71.00 on the first date of travel.

Voucher Remarks - Voucher ID: 1258997(1)

Arranger - MONIQUE V MOLINA

May 19, 2010 at 01:48 PM

Taxi service was used.

Approver - CYNTHIA JONES

May 19, 2010 at 02:08 PM

Please allocate the entire amount of the trip to the accounting code

History

Date	Action
13MAY10 Thu 09:02AM	Status now New Authorization
13MAY10 Thu 09:02AM	Created by MONIQUE V MOLINA for GREGORY R WAGNER
13MAY10 Thu 09:02AM	Traveler GREGORY R WAGNER updated the cabin class to Coach Class
13MAY10 Thu 09:23AM	Booked Airfare/Common Carrier rate \$0.00 changed to \$565.40 by MOLINA, MONIQUE V for WAGNER, GREGORY R
13MAY10 Thu 09:29AM	Reservations retrieved for confirmation code LQQWTI by MOLINA, MONIQUE V $$ for GREGORY R WAGNER
13MAY10 Thu 09:29AM	Initial Booked Total Airfare Amount: \$565.40, Initial Booked Hotel Rate for MARRIOTT CONV CTR N: \$133.00
13MAY10 Thu 09:29AM	Status changed to: Reservations Booked

Date	Action	
13MAY10 Thu 09:30AM	1258997 and 1226018 share the same travel day 2010-05-17	
TOWATTO THE 05.50AM	MONIQUE V MOLINA for GREGORY R WAGNER acknowledged that the authorization reflects	
13MAY10 Thu 09:30AM	the reservation(s) booked.	
13MAY10 Thu 09:30AM	Submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver JONES, CYNTHIA by MONIQUE V MOLINA for GREGORY R WAGNER	
13MAY10 Thu 09:30AM	Status changed to: Pending Authorization Approval	
13MAY10 Thu 03:04PM	Agency validation request NEWAUTH approved by financial system with a warning. Agency financial system extended comment: The document is validated with the information provided	
13MAY10 Thu 03:05PM	Approving Official CYNTHIA JONES authorized actual expenses for lodging and M&IE NTE 300% of per diem at NEW ORLEANS, LA	
13MAY10 Thu 03:05PM	Status changed to: Open Voucher	
13MAY10 Thu 03:05PM	Approved By OCFO-OTHER DEP SEC/ASST SEC APPROVAL Approver JONES, CYNTHIA	
13MAY10 Thu 03:05PM	Agency successfully notified of event: TripAuthorizationApproved for trip 1258997	
13MAY10 Thu 03:05PM	Obligation Request Approved by agency financial system for Trip Id: 1258997	
13MAY10 Thu 03:05PM	Agency Financial System Extended comment:Document approved in the financial system	
13MAY10 Thu 03:07PM	Ticket 0377889474608 for 565.40 USD on US Airways has been issued by the TMC.	
19MAY10 Wed 01:52PM	Voucher 1 was labeled final voucher for trip 1258997 by MOLINA, MONIQUE V for GREGORY R WAGNER	
19MAY10 Wed 01:52PM	Voucher 1 submitted to Traveler Review approver GREGORY R WAGNER by MOLINA, MONIQUE V for GREGORY R WAGNER	
19MAY10 Wed 01:54PM	Voucher# 1 approved by Traveler Review Approver GREGORY R WAGNER	
19MAY10 Wed 02:08PM	Voucher# 1 revised by Approver: CYNTHIA JONES. Reason: Other - Explain in remarks to traveler .	
19MAY10 Wed 02:23PM	Voucher 1 was labeled final voucher for trip 1258997 by GREGORY R WAGNER	
19MAY10 Wed 02:23PM	Voucher 1 submitted to OCFO-OTHER DEP SEC/ASST SEC APPROVAL approver CYNTHIA JONES by GREGORY R WAGNER	
21MAY10 Fri 10:26AM	Agency validation request TDYVCH approved by financial system with a warning. Agency financial system extended comment: The document is validated with the information provided	
21MAY10 Fri 10:26AM	Voucher# 1 approved by final Approver CYNTHIA JONES	
21MAY10 Fri 10:26AM	Agency successfully notified of event: TripVoucherApproved for trip 1258997, voucher 1	
21MAY10 Fri 10:26AM	Status changed to: Closed Voucher	
21MAY10 Fri 10:26AM	Voucher Request Approved by agency financial system for Trip Id: 1258997, Voucher:1	
21MAY10 Fri 10:26AM	Agency Financial System Extended comment:Travel Voucher Approved in the Financial System	

Audit/Approver Information

Action	Official	Date / Time
Approved [OCFO-OTHER DEP SEC/ASST S]	JONE6800[JONES,CYNTHIA]	2010-05-21